签证官信

[DD/MM/YY]

CANADA VISA APPLICATION CENTER  
7/F West Area, Grand Rock Plaza  
No.13 Xinzhong Xili,  
Dongcheng District, Beijing 100027  
China (PRC) 家

March XX, 2012   
  
Your Name   
Your Add  
Your Tel/Email  
  
  
Dear Sir/Madam,   
  
I, XXX, Permanent Resident of Canada, registered at the University of Toronto as a full-time student in the Bachelor of XXX, would like to invite my mother Mrs. XXX, born XX XX XXXX, to visit me in Canada from xx/xx/2012 to xx/xx/2012.   
  
The purpose of the visit is social as well as tourism within Canada. During her visit, she will stay with me at the above address. I will take responsibilities of her stay including, accommodation, transportation within Canada, and medical insurance. She will buy her own ticket from China to Canada and back.

I will guarantee that my mother will leave Canada before the expiration of her authorized stay. Your help in issuing a temporary resident visa for my mother would be greatly appreciated.   
  
Please do not hesitate to contact me via telephone or email if you have any further questions.   
  
  
Best regards,   
  
Your Name